

# 5800 ROYAL LANE CONDOMINIUMS

10725 VILLAGER ROAD

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## REAL ESTATE AGENTS GUIDANCE FOR SIGNS AND OPEN HOUSES

### GENERAL

1. THE ASSOCIATION WILL FURNISH THE STAND UP GENERIC SIGN TO ALLOW REAL ESTATE AGENTS TO PLACE THEIR SIGNS AT THEIR EXPENSE. **SIGNS MUST INDICATE THE COMPANY THEY WORK FOR; I.E., KELLER WILLIAMS; EBBY HOLIDAY, ETC. INDIVIDUAL NAME SIGNS ARE NOT ALLOWED.**
2. THE USE OF THE GENERIC SIGN(S) CONSTITUTES THE AGENT'S AGREEMENT TO HOLD AN OPEN HOUSE.
3. **USE CENTRALIZED SHOWING SYSTEM (CSS) TO ENTER THROUGH THE ENTRANCE GATE.**

### OPEN HOUSE

1. MAY BE HELD ON THE THIRD SUNDAY OF EACH MONTH FROM NOON – 5:00 P.M. (SUBJECT TO CHANGES DUE TO HOLIDAYS, ETC.)
2. AN "OPEN HOUSE" SIGN WILL BE ATTACHED TO THE GENERIC SIGN ON THE WEDNESDAY PRIOR TO THE OPEN HOUSE.
3. GROUND DIRECTIONAL SIGNS MAY BE PLACED INSIDE THE PROPERTY ON OPEN HOUSE DAY AND **MUST BE IMMEDIATELY REMOVED** FROM THE PROPERTY AFTER THE OPEN HOUSE.
4. A ONE DAY GATE CODE WILL BE GIVEN TO AGENTS UP TO 3:00 P.M. (**NO LATER THAN 3:00 P.M.**) ON FRIDAY PRIOR TO THE OPEN HOUSE AND THEN REMOVED AFTER THE OPEN HOUSE IS COMPLETED.
5. ONE OPEN HOUSE SIGN MAY BE PLACED IN FRONT OF THE DOOR TO THE UNIT.
6. IT IS THE RESPONSIBILITY OF THE LISTING AGENT TO OPEN THE ENTRY GATE .
7. **AN MLS TOUR IS FOR NEW LISTINGS ONLY.**
  1. ONLY ON TUESDAY(S).
  2. MAY USE GROUND DIRECTIONAL SIGNS AND IMMEDIATELY BE REMOVED AFTER THE TOUR.
  - 3 . **FOR ENTRY, CALL CSS.**